SPARC/Sec/SE/2026-27/51 November 27, 2026

National Stock Exchange of India Ltd.,
Exchange Plaza, 5th Floor,
Plot No. C/1, G Block,
Bandra Kurla Complex,
Bandra (East), Mumbai – 400 051.

Scrip Symbol: SPARC

BSE Limited,
Market Operations Dept.
P. J. Towers,
Dalal Street,
Mumbai - 400 001.

Scrip Code: 532872

Dear Sir/ Madam,

Sub: Intimation under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 - Notice of Postal Ballot/E-voting

Further to our intimation letters dated July 27, 2026, August 10, 2026, August 13, 2026 and November 12, 2026, this is to inform you that the Notice of the Postal Ballot/E-voting ("Notice") is being sent to the Members of the Company seeking their approval by way of an Ordinary Resolution for the reclassification of the persons referred to in our intimation dated July 27, 2026 from the 'Promoter Group' category to the 'Public' category in accordance with Regulation 31A of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

The Notice of Postal Ballot is being sent electronically to the Members whose email addresses are registered with the Company/Depositories and whose names appear in the Register of Members/List of Beneficial Owners as on the cut-off date.

A copy of the Notice is enclosed herewith and the same is also available on the Company's website at https://sparc.life/. The Notice can also be accessed by scanning the QR code.

Chronology of Events	
Receipt of request for reclassification	Monday, July 27, 2026
Review and approval of the Board of Directors	Monday, August 10, 2026
Receipt of No-objection Letters from Stock Exchanges	Thursday, November 12, 2026
Key dates relating to the Postal Ballot and remote e-voting process	
Cut-off date for shareholders who are eligible for e-voting	Wednesday, November 25, 2026
E-Voting Begins	Saturday, November 28, 2026
E-Voting Ends	Sunday, December 27, 2026
Announcement of Voting Results	On or before Tuesday, December 29, 2026

For **Sun Pharma Advanced Research Company Limited**

Kajal Damania

Digitally signed by Kajal Damania
DN: O=Sun Pharma Advanced Research Company Limited, CN=Kajal Damania, E=Kajal.damania@sparcmail.com
Reason: I am the author of this document
Location:
Date: 2026.11.27 17:43:57+05'30'
Foxit PDF Editor Version: 2024.3.0

Kajal Damania
Company Secretary and Compliance Officer

SUN PHARMA ADVANCED RESEARCH COMPANY LIMITED

Corporate Identification Number: L73100GJ2006PLC047837
Registered Office: Plot No. 5 & 6/1, Savli G.I.D.C. Estate, Savli - Vadodara Highway, Manjusar, Vadodara - 391775, Gujarat, India.
Corporate Office: 17/B, Mahal Industrial Estate, Mahakali Caves Road, Andheri East, Mumbai 400 093, Maharashtra
Tel: +91 22 6645 5645 **Fax:** +91 22 6645 5685
Website: https://sparc.life **Email:** secretarial@sparcmail.com

NOTICE OF POSTAL BALLOT / E-VOTING

Cut-off Date	Voting Opens	Voting Closes	Results
November 25, 2026	November 28, 2026 09:00 A.M. IST	December 27, 2026 05:00 P.M. IST	On or before December 29, 2026

Cut-off Date: *Members whose names appear on the Register of Members / List of Beneficial Owners as on the Cut-off Date shall be entitled to vote.*

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The Notice of the Postal Ballot / E-voting and Explanatory Statement is prepared pursuant to the applicable provisions of the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended from time to time.

Executive Summary
[For quick insights on the proposal]

The following summary is intended to provide shareholders with a concise overview of the background, rationale and key aspects of the proposed resolution. Shareholders are requested to read the complete explanatory statement before casting their vote.

Resolution proposed	Reclassification of Mr. Sudhir Vrundavandas Valia, Mrs. Raksha Sudhir Valia and Mrs. Krishna Vrundavandas Valia from "Promoter Group" to "Public" category
Resolution Type	Ordinary
Mode of Voting	E-voting (EVSN - 261123003)
Reason for the proposal	The Applicants are not involved in the Company's management or operations and do not exercise control or hold special rights, Board representation or KMP positions
Applicants' holding	Collective holding of 59,79,182 equity shares, representing 1.85% of the Company's paid-up share capital and voting rights
Board approval	Approved by the Board on August 10, 2026, subject to requisite approvals
Stock Exchange NOCs	Received from NSE and BSE on November 12, 2026
Promoter Group holding	Will reduce from 65.67% to 63.83%
Public holding	Will increase from 34.33% to 36.17%
Control and management	No change in control, management, Board composition or business operations
Paid-up share capital	No change and no dilution of existing shareholders
Other shareholders	No impact or change in the rights or economic interests of other shareholders
Voting exclusion	Applicants and persons related to them, as applicable under Regulation 31A, shall not be entitled to vote to approve the resolution
Assessment of the Board of Directors	Board has taken note of the declarations received from the Applicants and is of the view that the proposal is not prejudicial to the interests of the shareholders
Compliance Confirmation	The Board is satisfied, based on the declarations, undertakings and records available with the Company, that the applicable conditions under Regulation 31A have been fulfilled or will continue to be complied with, as applicable
Recommendation of the Board of Directors	The Board recommends the resolution for shareholders' approval

Notice of Postal Ballot /E-voting

[Pursuant to Section 110 and Section 108 of the Companies Act, 2013, read with Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014]

NOTICE is hereby given that the resolution as set out below is proposed to be passed by the shareholders of Sun Pharma Advanced Research Company Limited ("the Company") by way of Postal Ballot / E-voting ("Notice"), pursuant to the applicable provisions of the Companies Act, 2013 ("Act"), including the Secretarial Standards and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), as amended from time to time[1]. This Notice is to be read together with the explanatory statement provided hereunder.

Reclassification of Persons from "Promoter Group" category to "Public" category

To consider and, if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to the provisions of Regulation 31A of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended ("SEBI Listing Regulations"), and subject to such other approvals, permissions and sanctions as may be required from the appropriate statutory or regulatory authorities, and pursuant to the No-objection letters dated November 12, 2026 received from BSE Limited and National Stock Exchange of India Limited, consent of the shareholders of the Company be and is hereby accorded for reclassification of Mr. Sudhir Vrundavandas Valia, Mrs. Raksha Sudhir Valia and Mrs. Krishna Vrundavandas Valia, who, as on the date of this Notice, collectively hold 59,79,182 equity shares representing 1.85% of the paid- up equity share capital of the Company, from the 'Promoter Group' category to the 'Public' category of shareholders of the Company.

RESOLVED FURTHER THAT the Board of Directors of the Company and Key Managerial Personnel of the Company be and are hereby severally authorised to do all such acts, deeds, matters and things, and to execute all such documents, writings and filings as may be necessary or expedient, including settling any questions, difficulties or doubts that may arise, for the purpose of giving effect to this resolution."

Please click ***here*** for the explanatory statement

For **Sun Pharma Advanced Research Company Limited**

Kajal Damania
Company Secretary and Compliance Officer
Place: Mumbai
Date: November 25, 2026

[1]*Section 108 and 110 of the Companies Act, 2013 ("the Act"), read with Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014 ("Rules"), of the Act and the Rules and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015(Listing Regulations) Secretarial Standards-2 issued by the Institute of Company Secretaries of India.*

Explanatory Statement

Reclassification of Persons from "Promoter Group" category to "Public" category

[Pursuant to Section 102 of the Companies Act, 2013]

a. Background

Regulation 31A of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the "SEBI Listing Regulations") provides a mechanism for reclassification of a shareholder from the 'Promoter' / 'Promoter Group' category to the 'Public' category, subject to fulfilment of the prescribed conditions.

On July 27, 2026, the Company received a written request from Mr. Sudhir Vrundavandas Valia, Mrs. Raksha Sudhir Valia and Mrs. Krishna Vrundavandas Valia (collectively, the "Applicants") seeking reclassification from the 'Promoter Group' category to the 'Public' category. The request was accompanied by the rationale for reclassification and confirmations regarding compliance with the conditions specified under Regulation 31A of the SEBI Listing Regulations.

The Board of Directors, at its meeting held on August 10, 2026, considered and approved the request, subject to receipt of requisite approvals. Pursuant thereto, the Company submitted the application for reclassification, together with the Board's views on the proposal, to BSE Limited and the National Stock Exchange of India Limited on August 13, 2026. Subsequently, the Company received No-objection letters from both Stock Exchanges on November 12, 2026. The copies of No-objection Letters received from BSE Limited and the National Stock Exchange of India Limited, are annexed to this Notice as **Annexure A** and **Annexure B**, respectively.

As the Applicants, as on the date of this Notice, collectively hold more than 1% of the total voting rights in the Company, Regulation 31A of the SEBI Listing Regulations requires approval of the shareholders for the proposed reclassification. Accordingly, the approval of the shareholders is being sought by way of an Ordinary Resolution as set out in this Notice.

b. Details of the Applicants and Shareholding

Sr. No.	Name of Shareholder	Inter-se relationship	No. of shares held	Shareholding (%)
1	Mr. Sudhir Vrundavandas Valia	Spouse of Mrs. Raksha Sudhir Valia and Son of Smt. Krishna Vrundavandas Valia	18,33,951	0.57
2	Mrs. Raksha Sudhir Valia	Spouse of Mr. Sudhir V. Valia and Daughter-in-law of Smt. Krishna Vrundavandas Valia	41,45,231	1.28
3	Mrs. Krishna Vrundavandas Valia	Mother of Mr. Sudhir V. Valia and Mother-in-law of Mrs. Raksha Sudhir Valia	Nil	Nil
		Total	**59,79,182**	**1.85**

The shareholding details set out above are based on the shareholding position as on the date of this notice. Any change in the shareholding of the Applicants subsequent to such date, including pursuant to market transactions, transmission, inter se transfers or any other permitted mode, shall not by itself affect the proposed reclassification, provided the Applicants continue to satisfy the applicable conditions prescribed under Regulation 31A of the SEBI Listing Regulations and other applicable laws.

c. Rationale for Reclassification

The proposed reclassification is sought to align the Applicants' shareholder classification with their current status and relationship with the Company. While the Applicants continue to hold equity shares in the Company, they are not involved in the management, control, affairs or decision-making processes of the Company. Accordingly, their continued classification as part of the Promoter Group does not appropriately reflect their present position and relationship with the Company.

The proposed reclassification is not pursuant to any family settlement, family arrangement, restructuring of ownership, succession plan or similar transaction. It is based solely on the Applicants' current factual position and their fulfilment of the conditions prescribed under Regulation 31A of the SEBI Listing Regulations.

The proposal relates solely to the Applicants, having regard to their individual facts, circumstances and current relationship with the Company. The classification of the remaining Promoter and Promoter Group members will continue unchanged and shall remain subject to their respective status, rights and relationship with the Company.

d. Relationship with Continuing Promoter and Promoter Group

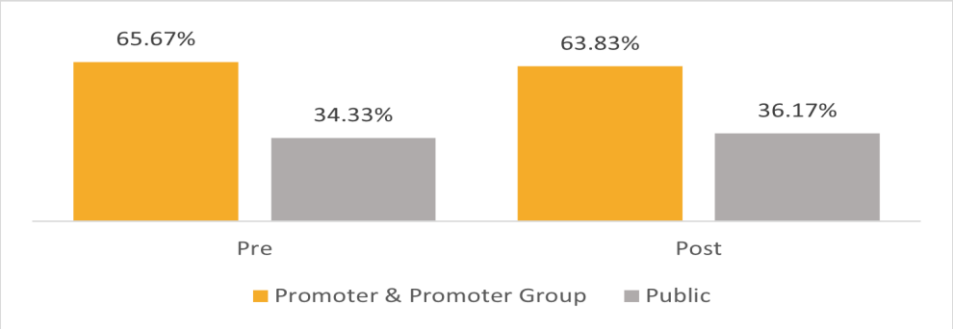
The Applicants are related to certain members of the continuing Promoter and Promoter Group of the Company. However, such family relationships do not, by themselves, result in the Applicants having any management involvement, Board representation, nominee rights, special rights, control or influence over the affairs or decision-making processes of the Company.

The Applicants have confirmed that they satisfy the conditions prescribed under Regulation 31A of the SEBI Listing Regulations, including those relating to the absence of control over the affairs of the Company.

The proposed reclassification has been considered having regard to the Applicants' current status, their relationship with the Company and compliance with the requirements of Regulation 31A of the SEBI Listing Regulations. The proposed reclassification is limited to the Applicants and does not affect the classification, status, rights or obligations of the continuing Promoter and Promoter Group members.

None of the Applicants currently serves as a director or Key Managerial Personnel of the Company. Mr. Sudhir Valia had been associated with the Board of Directors of the Company for several years and retired from the Board on August 12, 2024 as a Non-Executive Non-Independent Director.

e. Pre & Post Reclassification Shareholding



Category of shareholder	Pre-Reclassification		Post-Reclassification	
	No. of shares	Shareholding (%)	No. of shares	Shareholding (%)
Promoter & Promoter Group	21,31,15,095	65.67	20,71,35,913	63.83
Public	11,14,06,493	34.33	11,73,85,675	36.17
Total	**32,45,21,588**	**100.00**	**32,45,21,588**	**100.00**

f. Board Assessment and Recommendation

The Board, at its meeting held on August 10, 2026, considered the requests, rationale, undertakings, declarations and confirmations furnished by the Applicants and approved the proposed reclassification, subject to receipt of the requisite approvals under Regulation 31A of the SEBI Listing Regulations.

Based on the information, declarations, undertakings and records available with the Company, the Board is satisfied that the Applicants and persons related to the Applicants, as specified under Regulation 31A, fulfil the conditions specified under Regulation 31A(3)(b) of the SEBI Listing Regulations. The Board has also noted that the Company

complies with the conditions specified under Regulation 31A(3)(c) of the SEBI Listing Regulations, including the requirements relating to minimum public shareholding, non-suspension of trading in its equity shares and absence of any outstanding dues to SEBI, the Stock Exchanges and the Depositories.

The Board has further noted the undertakings furnished by the Applicants regarding continued compliance with the post-reclassification conditions specified under Regulation 31A(4) of the SEBI Listing Regulations and that any non-compliance with such conditions would result in the Applicants being reclassified as promoter(s) / person(s) belonging to the promoter group, in accordance with applicable law.

The proposed reclassification does not involve any acquisition, sale, transfer, issue or cancellation of equity shares. Accordingly, the shareholding and voting rights of the Applicants will remain unchanged. The proposed reclassification will not result in any change in the control, management, Board composition, paid-up share capital, business operations or the rights and interests of other shareholders. It merely changes the classification of the Applicants' existing shareholding from the "Promoter Group" category to the "Public" category.

Having regard to the foregoing, the Board is of the view that the proposed reclassification complies with the requirements of Regulation 31A of the SEBI Listing Regulations and is not prejudicial to the interests of the Company or its shareholders.

Accordingly, the Board recommends the **Ordinary Resolution** set out in this Notice for approval by the shareholders.

g. Interest of Directors

Mr. Dilip Shanghvi and Ms. Vidhi Dilip Shanghvi may be deemed to be concerned or interested in the proposed resolution by virtue of their relationship with the Applicants and their status as members of the Promoter and Promoter Group of the Company.

Save as aforesaid, none of the Directors, Key Managerial Personnel of the Company or their relatives is concerned or interested, financially or otherwise, in the proposed resolution.

Please *click here* for the resolution.

Statutory Notes

1. This Notice is being sent only in electronic form to those shareholders whose e-mail addresses are registered with the Company/Registrar and Transfer Agent ("RTA"). Accordingly, a physical copy of the Notice is not being sent to the shareholders. The approval or otherwise of the shareholders is being sought only through remote e-voting.[2]

2. The Company has availed of the services of Central Depository Services (India) Limited ("CDSL") for this purpose. Shareholders are requested to read the instructions for voting through electronic means/Procedure for E-voting by clicking ***here***.

3. This Notice and Explanatory Statement with requisite enclosure(s) has also been made available on the website of the Company, i.e., https://sparc.life/, and on the website of the E-voting agency viz. Central Depository Services (India) Limited, at https://evoting.cdslindia.com

4. Shareholders whose names appear on the Register of Members/List of Beneficial Owners as of **Wednesday, November 25, 2026** ('Cut-off date') will be entitled to cast their vote(s). The voting rights of shareholders shall be in proportion to their shares of the paid-up equity share capital of the Company as on the Cut-off date fixed for the purpose.

5. The voting period begins on **Saturday, November 28, 2026 at 09:00 A.M. and ends on Sunday, December 27, 2026 at 05:00 P.M.** All dates and times mentioned herein are as per Indian Standard Time ("IST"). The E-voting module shall be disabled by CDSL for voting thereafter. During the E-voting Period, shareholders may cast their e-vote remotely by using the login method as applicable to them.

6. Mr. Alpesh Panchal, and failing him, Mr. Chintan Goswami, Partners of KJB & Co. LLP, Practicing Company Secretaries, are appointed as the Scrutinizer.

7. After the electronic votes are scrutinized, the Scrutinizer will submit his report to the Chairman/ Company Secretary or any other authorised personnel of the Company. The voting results will be announced on or before **Tuesday, December 29, 2026**. The said results shall be placed on the company's website at https://sparc.life/ and on the website of the CDSL at www.evotingindia.com, National Stock Exchange of India Limited, and BSE Limited.

8. Demat account holders can cast their votes using a single login credential through their demat accounts or the websites of the Depositories/Depository Participants, without the need for separate registration with the e-voting service provider.

9. Individual shareholders holding securities in demat mode may vote through their demat accounts maintained with the Depositories and Depository Participants. Shareholders are advised to keep their mobile number and e-mail address updated in their demat accounts for seamless access to the e-voting facility.

[2] *General Circular No. 03/2025 dated 22 September 2025 issued by the Ministry of Corporate Affairs and applicable SEBI Listing Regulations.*

E-voting Guide

EVSN	Scan to Vote (CDSL)	Scan to Vote (NSDL)	Voting Instructions
261123003			Annexure C

Shareholder category	Voting pathway
Individual shareholders holding shares in demat mode with CDSL	**Step 1**: Login through the CDSL platform or your demat account **Step 2**: Locate "Sun Pharma Advanced Research Company Limited" **Step 3**: Select "E-Voting" / EVSN i.e., **261123003** **Step 4**: Cast your vote and submit
Individual shareholders holding shares in demat mode with NSDL	**Step 1**: Login through the NSDL platform or your demat account **Step 2**: Click "Access to E-voting" **Step 3**: Select "Sun Pharma Advanced Research Company Limited" **Step 4**: Cast your vote and submit
Non-individual shareholders and physical shareholders	**Step 1**: Visit the applicable E-voting portal **Step 2**: Login using applicable credentials **Step 3**: Upload Board Resolution / Authority Letter / POA, wherever applicable, or email the documents to secretarial@sparcmail.com for scrutiny verification **Step 4**: Cast your vote and submit

Helpdesk	
RTA address	MUFG Intime India Private Limited C-101, Embassy 247, L.B.S. Marg, Vikhroli (West), Mumbai - 400083, Maharashtra Email: Investor.helpdesk@in.mpms.mufg.com
CDSL Helpdesk	helpdesk.evoting@cdslindia.com | Toll-free: 1800 2109911
CDSL Grievance Officer	Mr. Rakesh Dalvi, Sr. Manager, CDSL, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013
NSDL Helpdesk	evoting@nsdl.co.in | 022-48867000
Company Secretarial Team	secretarial@sparcmail.com

Please click here for the Index.

LIST/COMP/SJ/268/2026-27 November 12, 2026

The Company Secretary/ Compliance Officer

Sun Pharma Advanced Research Company Ltd

Plot No. 5 & 6/1, Savli G.I.D.C. Estate,
Savli - Vadodara Highway, Manjusar,
Vadodara, Gujarat, 391775

Subject: No-objection for reclassification of Promoter(s) under Regulation 31A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Dear Sir / Madam,

This is in reference to your application dated August 13, 2026, requesting no-objection for the reclassification of promoter(s) under Regulation 31A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Based on the submission made by the Listed Entity, the Exchange grants no-objection for the reclassification request dated August 13, 2026, for the following promoter(s) in accordance with Regulation 31A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Sr.No.	Name of Promoter(s) / Promoter(s) Group
1.	Krishna Vrundavandas Valia
2.	Sudhir Vrundavandas Valia
3.	Raksha Sudhir Valia

You are required to ensure compliance with subsequent relevant disclosures of material events related to this reclassification, in accordance with the applicable provisions of Regulation 31A of SEBI (LODR) Regulations, 2015.

Yours faithfully,

Amish Shah
Assistant Vice President
Listing Compliance

Sayli Jadhav
Deputy Manager
Listing Compliance

CC	**National Securities Depository Limited**	**Central Depository Services Limited**
	301, G-Block, Plot No. C-32, Naman Chambers, 3rd Floor, Bandra Kurla Complex, Bandra East, Mumbai - 400051	Marathon Futurex, A- Wing, 25th Floor, NM Joshi Marg, Lower Parel, Mumbai – 400 073

NSE

Nifty50

Ref: NSE/LIST/COMP/SPARC/628/2026-2027

Date: November 12, 2026

The Company Secretary
Sun Pharma Advanced Research Company Limited ('the Listed Entity')
Plot No. 5&6/1, Savli G.I.D.C. Estate,
Savli- Vadodara Highway,
Manjusar-391775 Vadodara

Subject: No-objection letter for reclassification of Promoter(s) / Promoter Group(s) under Regulation 31A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Dear Sir / Madam,

This is in reference to your application dated August 13, 2026, requesting a no-objection letter for the reclassification of promoter groups under Regulation 31A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Based on the submission made by the Listed Entity, the Exchange grants no-objection letter for the reclassification application dated August 13, 2026, for the following promoter groups in accordance with Regulation 31A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Sr. No.	Promoter Groups seeking reclassification
1.	Krishna Vrundavandas Valia
2.	Sudhir Vrundavandas Valia
3.	Raksha Sudhir Valia

You are required to ensure subsequent compliance related to this reclassification, in accordance with the applicable provisions of Regulation 31A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Yours faithfully,
for **National Stock Exchange of India Limited**

Ajit Mahadik
Senior Manager – Listing Compliance

National Stock Exchange of India Limited Mumbai

CC:	**National Securities Depository Limited**	**Central Depository Services Limited**
	301, G-Block, Plot No. C-32, Naman Chambers, 3rd Floor, Bandra Kurla Complex, Bandra East, Mumbai, Maharashtra, 400051	Marathon Futurex, A-Wing, 25th floor, NM Joshi Marg, Lower Parel, Mumbai - 400 073

Annexure C -Modes for Casting Votes

Individual Shareholders holding shares in Demat mode with Central Depository Services (India) Limited ("CDSL")
1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login to Easi / Easiest are requested to visit cdsl website www.cdslindia.com and click on login icon & My Easi New (Token) Tab.
2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.
3. If the user is not registered for Easi/Easiest, option to register is available at cdsl website www.cdslindia.com and click on login & My Easi New (Token) Tab and then click on registration option.
4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders holding shares in Demat mode with National Securities Depository Limited ("NSDL")
1. If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period.
2. If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS "Portal or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp
3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your

vote during the remote e-Voting period.

4. For OTP based login you can click on https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp. You will have to enter your 8-digit DP ID,8-digit Client Id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email id/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on **company name or e-Voting service provider name** and you will be re-directed to **e-Voting service provider website** for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

Individual Shareholders (holding securities in demat mode) login through their Depository Participants (DP)

You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.

Non-individual shareholders holding shares in Demat mode with CDSL or NSDL, and All Shareholders holding shares in Physical form

1. Go to www.evotingindia.com and click on "Shareholders" and log in using the User ID as applicable:
   a. For **CDSL**: 16 digits beneficiary ID
   b. For **NSDL**: 8 Character DP ID followed by 8 Digits Client ID
   c. **Shareholders holding shares in Physical Form:** Folio Number registered with the Company

If a demat account holder had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then the existing password is to be used.

First-time users may follow the below steps:

Option 1 - PAN	Enter 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) **Shareholders who have not updated their PAN with the Company / Depository Participant are requested to use the sequence number / e-voting code sent by Company / RTA or may contact the Company / RTA.**
Option 2 - Dividend Bank Details *OR* Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in demat account or in the company records in order to login. If both the details are not recorded with the Depository or Company please enter the member id / folio number in the Dividend Bank details field.
Shareholders holding shares in physical form will then directly reach the e-voting page for Sun Pharma Advanced Research Company Limited. These login details can be used only for e-voting on the resolutions contained in this Notice. However, shareholders holding shares in demat form will now reach the 'Password Creation' menu, requiring them to enter their login password in the new password field. These login details can be used to log in to the CDSL platform at any time.	

2. Click on the EVSN for Sun Pharma Advanced Research Company Limited to cast votes / join the meeting.

Additional instructions for Non-Individual Shareholders & Custodians

1. Non-individual shareholders (i.e., other than Individuals, HUF, NRI, etc.) and Custodians are required to log on to www.evotingindia.com and register in the "Corporates" module.
2. A scanned copy of the registration form bearing the entity's stamp and signature should be emailed to helpdesk.evoting@cdslindia.com.
3. After receiving the login details, a Compliance User should be created using the admin login and password. The Compliance User could link the account(s) for which they wish to vote.
4. The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com. Once the accounts are approved, they can cast their votes.
5. A scanned copy of the board resolution and power of attorney (POA) they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the Scrutinizer to verify.

   Alternatively, non-individual shareholders are required to send the relevant board resolution/authority letter, etc., to the Scrutinizer and the Company at secretarial@sparcmail.com if they have voted from the individual tab and not uploaded the same in the CDSL e-voting system for the Scrutinizer to verify.

Process for those shareholders whose email/ mobile number are not registered with the Company/ Depositories
For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to secretarial@sparcmail.com.
For Demat shareholders -, Please update your email id & mobile no. with your respective Depository Participant (DP)
For Individual Demat shareholders – Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.

Helpdesk	
Individual Shareholders holding securities in Demat mode with **CDSL**	Shareholders facing any technical issue in login can contact the CDSL helpdesk by sending a request to helpdesk.evoting@cdslindia.com or calling at 1800 2109911.
Individual Shareholders holding securities in Demat mode with **NSDL**	Shareholders facing any technical issue in login can contact the NSDL helpdesk by sending a request to evoting@nsdl.co.in or calling at 022 4886 7000 and 022 2499 7000.
If you have any questions or issues regarding attending Meetings and e-voting from the e-voting system, you may refer to the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under the "HELP" section. All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai-400013 or send an e-mail to helpdesk.evoting@cdslindia.com or call at 1800 2109911.	

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